

# FRANKLIN SQUARE Homeowners' Association, Inc.

Request for Exterior Addition or Modification (ARC)

Owner's Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone #: (     ) \_\_\_\_\_ Email: \_\_\_\_\_

**Description of Proposed Change:** \_\_\_\_\_

**NOTE:** You must include all color sample(s) with your completed ARC form, Example: Home Depot, Lowes, Sherwin Williams, etc. for your house color, your trim color and/or your door or a picture of a new door to be installed. Without these attachments, the application will be returned to you without any approval and you cannot go ahead with the changes.

Any approval does not cover the necessary county or city code requirements so it is imperative that you obtain the correct permits from the appropriate building departments before you proceed with any property alterations and/or improvements. The Board of Directors and/or the Architectural Committee shall have no liability or obligation to determine whether such improvement, alteration and/or addition comply with any applicable law, rule, regulation, code or ordinance. (If you have a question, please contact the Board of Directors)

The applicant, their hires and assigns thereto, hereby assume responsibility for the repair, maintenance or replacement of any such change, alteration or addition. It is understood and agreed that the **Franklin Square East Homeowners Association, Inc. and Monarch Association Management, Inc.** are not required to take any action to repair, replace or maintain any such approved changed, alteration or addition, or any structure or other property. The homeowner and its assigns assume all responsibility and cost for any addition or change the future upkeep and maintenance as necessary.

**OWNER'S SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Monarch Association Management has a Color Palette of approved Colors for your home and two approved colors for painting your concrete.**

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## ARCHITECTURAL CONTROL COMMITTEE RECOMMENDATION

**Board of Directors:** (    ) Approved    (    ) Pending More Information    (    ) Disapprove

**Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

### FOR THE BOARD OF DIRECTORS:

**Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

PLEASE MAIL YOUR REQUEST TO:

**Franklin Square Homeowners' Association, Inc.**  
c/o MONARCH ASSOCIATION MANAGEMENT, INC.  
500 Alternate 19 South - Palm Harbor, FL 34683  
(727) 204-4766 –Cindy@MonarchAM.com

Received: _____
To ARC: _____
Approved: _____
Denied: _____
Final Approval: _____